



Mission Statement: *Inspiring learning, developing character, building futures*

MINUTES OF THE MEETING OF THE SELF-ASSESSMENT COMMITTEE

Date: Thursday 27th June 2019
Venue: The Blackpool Sixth Form College
Room: Committee Room
Time: 4.00-4.25pm

Present: Rev S Haskett (Chair)
Ms J Gray (Principal)
Cllr D Clapham
Ms W Middlemas

Together with: Mrs S Hawitt (Governance Administrator-FCAT)
Ms V Blakeman was in attendance at the college but was not part of the discussions at the meeting

33.2019 Preliminaries

The Chair welcomed everyone to the meeting.
There were no apologies

34.2019 Declarations of Interest

None

35.2019 Consideration of any items of urgent business.

No items of urgent business to discuss

36.2019 Confirmation of Quoracy

It was noted the meeting was quorate

37.2019 Minutes of the meeting held on 11th February 2019

The minutes of the meeting held on 11th February 2019 were approved

38.2019 Matters arising from the minutes not covered elsewhere on the agenda

There were no matters arising from the previous minutes

39.2019 Directors' Self-Assessment Report and Quality Improvement Plan

Directors considered the QIP 2019-20 (paper 7.1) presented by the Principal, it was noted the document had been updated prior to the meeting as a result of discussions from the Standards Board meeting held on 11th March 2019

Directors considered the following issues being addressed:

1: **Increase directors' engagement with local and regional employers-** suggestions were made about links with Blackpool Business Leaders Group (BBLG) it was agreed to ask Cllr C Baxter to attend a future BBLG meeting with the Assistant Principal (Vocational) to talk about the college and give personal invitations to the breakfast meeting to be incorporated into the conference plan.

CB/TC

2. **Further enhance directors' knowledge and skills-**It was noted that

training planned for the next academic year include, attendance monitoring, parent portal and directors personal record (DPR)

It was also noted that three familiarisation visits had taken place to PAMM, BSIT and HUMA and a further visit to MATH is planned for 2nd July 2019.

Directors agreed they were making good progress against the QIP, the only issue remaining is improving secure strong links with local and regional employers.

It was agreed to check the database of employers linked to the college to identify any sectors of industry that still need to be targeted. JG/DH

40.2019 Identification of any new or amended risks

No new risks were identified

Date and Time of next meeting

Monday 9th December 2019 at 4pm

Signed _____

Date _____