



Mission Statement: *Inspiring learning, developing character, building futures*

MINUTES OF THE MEETING OF THE SELF-ASSESSMENT COMMITTEE

Date: Monday 10th February 2020
Venue: The Blackpool Sixth Form College
Room: Committee Room
Time: 5.00-6.15pm

Present: Reverend S Haskett (Chair)
Ms J Gray (Principal)
Ms W Middlemas
Cllr D Clapham
Together with: Mr C Simkins OBE
Mrs S Hawitt (Governance Administrator-FCAT)
Apologies: No apologies

01.2020 Preliminaries

The Chair welcomed everyone to the meeting.
There were no apologies, Mr C Simkins joined the meeting as an observer

02.2020 Declarations of Interest

There were no declarations of interest

03.2020 Consideration of any items of urgent business.

There were no items of urgent business to discuss

04.2020 Confirmation of Quoracy

It was noted the meeting was quorate

05.2020 Minutes of the meeting held on 27th June 2019

The minutes of the meeting held on 27th June 2019 were approved

06.2020 Matters arising from the minutes not included on the agenda

- a) **Quality Improvement Plan (QIP)**-(item 39.2019 from the previous minutes) confirmation Cllr Callum Baxter along with the Vice-Principal Vocational was invited to a Blackpool Business Leaders Group (BBLG) meeting to discuss the college and hand out invitations to the directors' annual conference
- b) Confirmation gaps in employer links with the college from the industry sector had been identified and targeted.
- c) **Directors Self-Assessment**-(item 38.2019 from the last Standards Board meeting) confirmation the A level situation will be added to the QIP 2020-21 as an 'issue to be addressed'

07.2020 Directors' Self-Assessment Report and Quality Improvement Plan

Directors considered a draft Self-Assessment Report (SAR) tabled by the Principal. She noted that changes had been made to the SAR to reflect the new Education Inspection Framework (EIF). Directors reviewed the document

page by page and discussed the following:

A context- the Clerk agreed to amend the context page to reflect the changes to the Corporation, directors also included a closing statement outlining the reason why they are proud of the college.

Jill Gray left the meeting to deal with a student safeguarding issue

B grading-following a discussion and scrutinising the feedback from the directors' annual conference directors agreed the grading should be Outstanding

C Quality Improvement Plan-directors reviewed the QIP for 2019-20 and agreed the two actions were achieved and there was no need to carry them forward

D Key Judgements- directors considered the seven key judgements in the document against the information gathered at the annual conference and recorded the evidence against each key judgement.

08.2020 Quality Improvement Plan 2020-21

Directors recommended two issues to be addressed over the next 12 months

- Directors knowledge of the college's curriculum offer
- Staff workload is maintained at realistic levels

08.2020 D1 recommend the QIP to the Corporation for approval

09.2020 Identification of any new or amended risks

No new risks were identified

Date and Time of next meeting

Monday 8th June 2020 at 5pm

Signed _____

Date _____