



Mission Statement: *Inspiring learning, developing character, building futures*

MINUTES OF THE MEETING OF THE SELF-ASSESSMENT COMMITTEE

Date: **Monday 8th June 2020 at 4pm-4.30pm**
Virtual meeting via Google Hangouts

Present: Mr S Haskett (Chair)
Ms J Gray (Principal)
Ms W Middlemas
Mr D Clapham

Together with: Mrs S Hawitt (Governance Administrator-FCAT)

10.2020 Preliminaries

The Chair welcomed everyone to the meeting. There were no apologies.

11.2020 Declarations of Interest

There were no declarations of interest

12.2020 Consideration of any items of urgent business.

There were no items of urgent business to discuss

13.2020 Confirmation of Quoracy

It was noted the meeting was quorate

14.2020 Minutes of the meeting held on 10th February 2020

The minutes of the meeting were confirmed as accurate.

15.2020 Matters arising from the minutes not covered elsewhere on the agenda

There were no matters arising not covered elsewhere on the agenda

16.2020 Directors' Self-Assessment Report and Quality Improvement Plan

Directors considered the Self-Assessment report and progress made against the Quality Improvement Plan for 2020-21. The Principal gave an update on **Issue 1:** Directors knowledge of the college's curriculum offer - training for directors had been prepared by the Assistant Principal: Vocational however due to current coronavirus situation and despite the expected progress date of July, it was agreed to leave the training until September and present at the Standards Board meeting.

It was agreed directors will also receive an update on lost learning for students.

Issue 2: Staff workload is maintained at realistic levels - directors were informed that the staff survey had been issued and over 179 responses returned which is approximately 83%, the highest it's ever been. The Principal informed directors that the feedback from staff during lockdown had been really positive so she feels confident the staff survey results will reflect this. The final report will be shared at the Corporation meeting in July. The Principal also stated that all staff had worked extremely hard over the last few months and continue to support all students.

Standards
agenda

The Principal gave an update on the current situation which included the phased return to college. SLT are meeting to discuss how measures can be introduced to ensure safe social distancing measures.
It was noted that 96% of the college funding comes from ESFA which means funding is guaranteed.

17.2020 Identification of any new or amended risks

No new risks were identified

Date and Time of next meeting

Tuesday 17th November 2020 at 5pm

Signed _____

Date _____